

AGENDA

**FAIRFIELD TOWNSHIP BOARD OF TRUSTEES MEETING
TUESDAY, JANUARY 7, 2025
7:00 P.M.**

CALL TO ORDER: Board Chairperson

ROLL CALL: Fiscal Officer, Shelly Schultz

Trustee, Michael Berding _____
Trustee, Shannon Hartkemeyer _____
Trustee, Joe McAbee _____

PRESENTATION

ITEMS FOR BOARD DISCUSSION

COMMUNICATION

This is the Portion of the meeting where you, the residents of Fairfield Township, are invited to share your thoughts with the Board. Please know that this time has been set aside from the Board to listen to you. Your comments are valued and will be taken into careful consideration. The Board will not engage in dialogue at this time. Presentations are limited to three (3) minutes each.

CONSENT AGENDA

All items under the Consent Agenda are considered by the Board of Trustees to be routine and will be enacted by one motion. Any Trustee may remove an item from the Consent Agenda by request. No second is required for removal of an item. Items removed for separate discussion will be considered after the motion to approve the Consent Agenda.

1. Motion to adopt: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

FISCAL OFFICE BUSINESS – Consent Agenda Items

- A. Recommend motion to suspend reading of the minutes of the following meeting:
 - Trustee Regular Meeting, December 10, 2024
 - Records Commission Meeting, December 10, 2024
 - Special Trustee Meeting, December 12, 2024
 - Special Trustee Meeting, December 16, 2024
 - Special Trustee Meeting, December 20, 2024
 - Special Trustee Meeting, December 27, 2024
- B. Recommend motion to approve the minutes
- C. Recommend motion to approve payment of the bills by the Fiscal Office

MOTIONS – Consent Agenda Item

RESOLUTIONS – Consent Agenda Items

- A. Resolution No. 25-12 approving open Purchase Order Balances
- B. Resolution No. 25-13 declaring nuisance and ordering abatement on properties
- C. Resolution No. 25-14 approving the 2025 annual invoice to Miami Valley Crime Laboratory
- D. Resolution No. 25-15 authorizing contract with Dell for Microsoft Licensing
- E. Resolution No. 25-16 reappointing Michel Davis member of the Zoning Appeals Board
- F. Resolution No. 25-17 reappointing Jason Austerman member of the Zoning Commission Board

FISCAL OFFICER REPORT – Fiscal Officer

ADMINISTRATOR’S REPORT – Assistant Administrator

RESOLUTIONS

- A. Resolution No. 25-18 authorizing purchase of mobile storage system from Patterson Pope for the Police department
 - 1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

B. Resolution No. 25-19 authorizing Administrator to execute agreement with the Butler County EMA

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

C. Resolution No. 25-20 approving purchase of 13 mobile radios from Motorola Solutions for the Fire Department

1. Motion to adopt the resolution: _____; 2nd _____
 - a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

COMMITTEE REPORTS

- A. Transportation Improvement District (TID) – Trustee McAbee
- B. Emergency Management Agency (EMA) – Trustee Hartkemeyer
- C. Ohio, Kentucky, Indiana Regional Council of Government (OKI) – Trustee Hartkemeyer
- D. The Coalition of Large Ohio Urban Township (CLOUT) – Trustee Hartkemeyer

BOARD COMMENTS

ANNOUNCEMENTS

- Offices Closed for Martin Luther King Holiday – Monday, January 20, 2025
- Fairfield Township Board of Trustees Meeting – Tuesday, February 11, 2025, 7:00 PM

Motion to move to Executive Session pursuant to ORC 121.22 (G) (1) to consider the discipline, appointment, employment or compensation of a public employee or official.

- Motion to go into Executive Session: _____; 2nd _____
- a. Vote: _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares motion _____.

President convenes executive session at _____ P.M.

President resumes regular meeting at _____ P.M.

ADJOURNMENT

- Motion to Adjourn: _____; 2nd _____
- a. _____ Berding _____ Hartkemeyer _____ McAbee
 - b. President declares meeting adjourned _____ P.M.

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-12**

RESOLUTION APPROVING OPEN PURCHASE ORDER BALANCES.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the Open Purchase Order Balances, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

SECTION 3 This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This Resolution shall take effect at the earliest period allowed by law.

Adopted: January 7, 2025

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: _____

Michael Berding: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbieri, Township Assistant Law Director

Updated as of 1/2/2025										
PO #	Issue Date	Account Code	Acct Amount	Curr Balance	Department	Vendor	Notes			
5-2025	1/1/25	1000-110-360-0000	\$3,500.00	\$3,500.00	GENERAL	LEGEND WEB WORKS LLC	ADA COMPLIANCE AND WEBSITE			
6-2025	1/1/25	1000-110-360-0000	\$200.00	\$200.00	GENERAL	A-1 SPRINKLER CO., INC.	ALARM MONITORING FOR 1ST QUARTER FOR ALL BUILDINGS			
7-2025	1/1/25	1000-110-360-0000	\$1,000.00	\$1,000.00	GENERAL	SHRED-IT US JV LLC	SHRED BINS AND SHRED REMOVAL SERVICE FOR ADMIN AND POLICE			
4-2025	1/1/25	1000-110-510-0000	\$525.00	\$525.00	GENERAL	GREATER HAMILTON CHAMBER OF COMMERCE	MEMBERSHIP 2025 DUES			
1059-2024	12/30/24	1000-110-599-1025	\$1,461.03	\$1,461.03	GENERAL	CDWG	COMPUTERS, MONITORS AND NEW DOCKING STATIONS FOR NEW ADMINISTRATION			
2-2025	1/2/25	1000-120-323-0000	\$535.84	\$535.84	GENERAL	MOBILCOMM	REPAIR TORNADO SIREN BOARD			
3-2025	1/1/25	1000-120-323-0000	\$605.00	\$605.00	GENERAL	WINDOW GENIE OF WEST CHESTER	CARPET CLEANING AT ADMIN BUILDING			
1062-2024	12/31/24	2021-330-420-0000	\$4,000.00	\$4,000.00	GASOLINE TAX	DUNCAN OIL COMPANY	FILL 3 TANKS AT TYLERSVILLE LOCATION			
6-2025	1/1/25	2031-330-360-0000	\$300.00	\$300.00	ROAD AND BRIDGE	A-1 SPRINKLER CO., INC.	ALARM MONITORING FOR 1ST QUARTER FOR ALL BUILDINGS			
1-2025	1/2/25	2081-210-323-0000	\$485.00	\$485.00	POLICE	TRI-STATE PUBLIC SAFETY	REPLACE DRIVER'S ROCKER PANEL LIGHT #003			
6-2025	1/1/25	2081-210-360-0000	\$500.00	\$500.00	POLICE	A-1 SPRINKLER CO., INC.	ALARM MONITORING FOR 1ST QUARTER FOR ALL BUILDINGS			
7-2025	1/1/25	2081-210-360-0000	\$1,000.00	\$1,000.00	POLICE	SHRED-IT US JV LLC	SHRED BINS AND SHRED REMOVAL SERVICE FOR ADMIN AND POLICE			
6-2025	1/1/25	2111-220-360-0000	\$1,500.00	\$1,500.00	FIRE	A-1 SPRINKLER CO., INC.	ALARM MONITORING FOR 1ST QUARTER FOR ALL BUILDINGS			
1055-2024	12/27/24	2191-220-323-1072	\$1,869.27	\$1,869.27	SAFETY SERVICE LEVY	SPECIALTY TRUCK SALES AND SERVICE	SERVICE FOR ENGINE 212			
1056-2024	12/27/24	2191-220-323-1072	\$5,494.97	\$5,494.97	SAFETY SERVICE LEVY	SPECIALTY TRUCK SALES AND SERVICE	REPAIR ENGINE 212 SYSTEM			
1060-2024	12/31/24	2401-310-360-0000	\$14,700.00	\$2,487.72	SPECIAL ASSESSMENT LIGHTING	DUKE ENERGY	STREETLIGHTS			

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-13

**RESOLUTION DECLARING NUISANCE AND ORDERING ABATEMENT ON THE
PROPERTIES LISTED BELOW AND FURTHER AUTHORIZING THE ZONING
ADMINISTRATOR TO INITIATE COMPLAINT.**

WHEREAS: Uncontrolled vegetation, unsecured property, improper parking of vehicles, and/or refuse, junk, and debris were reported at the properties listed below; and

- **6583 Vonnie Vale Ct- Junk and Debris**
- **5923 Liberty Fairfield- Junk and Debris**

WHEREAS: The Ohio Revised Code Section 505.87 provides that, at least seven days prior to providing for the abatement, control or removal of any vegetation, garbage, refuse or debris, or securing the property, the Board of Trustees shall notify the owner of the land and any holders of liens of record upon the land; and

WHEREAS: The Fairfield Township zoning resolution outlines zoning guidelines to promote public health, safety, comfort, and welfare of the residents of Fairfield Township. Violations of a provision of the resolution have been observed and proper notice has been delivered; and

WHEREAS: The Ohio Revised Code Section 505.87 provides that, if the Board of Trustees determines within twelve consecutive months after a prior nuisance determination that the same owner's maintenance of vegetation, garbage refuse, or other debris on the same land in the township constitutes a nuisance, at least four days prior to providing for the abatement, control or removal of the nuisance, the Board must send notice of the subsequent nuisance determination to the landowner and to any lienholders of record by first class mail; and

WHEREAS: In accordance with Ohio Revised Code Section 505.87, the Township Trustees have the authority to contract to abate the nuisances and have the costs incurred assessed to the property tax bills;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: That this Board specifically finds and hereby determines that the unsecured property, inoperable vehicles, improperly stored vehicles, uncontrolled growth of vegetation and/or the refuse and debris on each of the said properties listed above constitute a nuisance within the meaning of Ohio Revised Code Section 505.87, and the Board directs that notice of this action be given to owners of the said property and lienholders in the manner required by Ohio Revised Code Section 505.87.

SECTION 2: That this Board hereby orders the owners of said property to remove and abate the nuisances within seven days after notice of this order is given to the owners and lienholders of record, and within four days after notice of this order is given to the owners and lienholders of record for properties previously determined to be a nuisance. If said nuisances are not removed and abated by the said owners, or if no agreement for removal and abatement is reached between the Township and the owners and lienholders of record within four or seven days after notice is given, the Zoning Administrator shall cause the nuisances to be removed, and the Township shall notify the County "Auditor to assess such cost-plus administrative expense to the property tax bills for the said parcel, as provided in Ohio Revised Code Section 505.87.

SECTION 3: The Board hereby dispense with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 4: This Resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 5: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 6: This Resolution shall be declared an emergency and shall take effect at the earliest period allowed by law and to facilitate remediation of the nuisance throughout the growing season.

Adopted: January 7, 2025

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: _____

Michael Berding: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbieri, Township Assistant Law Director



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

Case Date:	11/21/2024	Courtesy Notice Date:	11/21/2024
Fairfield Twp Violation #	24-165	NOV Issue Date:	12/10/2024
Address of Violation:	6583 VONNIE VALE CT	Final NOV Issue Date:	
Complainant Name:	anonymous		
Description:			
Disposition:	Send to Trustees		
Assigned to:			

Property

Parcel #	Address	Owner Name
A0300133000023	6583 VONNIE VALE CT	ADHIKARI,GANESH AND BHANDARI,BHUMIKA

Violations

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Date: 6/16/2023 12:11:00 PM

Required Actions: TIRES CANNOT BE STORED OUTDOORS.



Notes



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

NOTICE OF NUISANCE ABATEMENT VIOLATION

Under Fairfield Township Zoning Resolution and
(ORC 505.87 & 505.871)

Case Number: 24-165

Date: 12/10/2024

Property Owner: ADHIKARI, GANESH AND BHANDARI, BHUMIKA
6583 VONNIE VALE CT
FAIRFIELD TOWNSHIP, OH 45011

Address in Violation: 6583 VONNIE VALE CT
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300133000023

YOU ARE HEREBY NOTIFIED that you are in Violation of the Fairfield Township Zoning Resolution and/or sections 505.87 & 505.871 of the ORC at the property located at 6583 VONNIE VALE CT.

In accordance with the Fairfield Township Zoning Resolution, your property is in violation of the following section(s):

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Required Actions: **TIRES CANNOT BE STORED OUTDOORS.**

Comments/Notes:



You must remedy the situation within **TEN (10) days** before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

12/10/2024

Date



Fairfield Township Zoning Department

COURTESY NOTICE OF VIOLATION

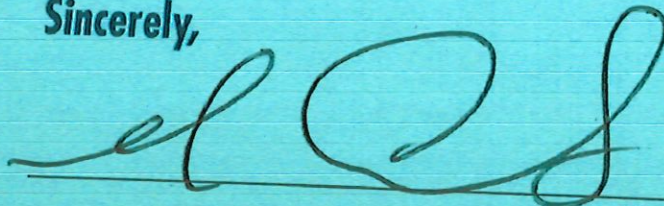
Under Fairfield Township Zoning Resolution 2020

For the Address: 6583 Vonnie Vale

- Junk/Debris (Section 533)
- Inoperable/Unregistered Vehicle (Section 533)
- Recreational Vehicle-Commercial Vehicle and/or Trailer (Section 532)
- High Grass/Vegetation (Section 534)
- Other/Notes: Some not permitted in residential district

We would appreciate your cooperation in this matter. Please address this within 10 days or contact our Zoning Department at 513-887-4400.

Sincerely,



 Zoning Inspector

Date: 6-16-23



Case Date:	12/12/2024	Courtesy Notice Date:	12/12/2024
Fairfield Twp Violation #	24-169	NOV Issue Date:	12/23/2024
Address of Violation:	5923 LIBERTY FAIRFIELD RD	Final NOV Issue Date:	
Complainant Name:	Annonomous		
Description:	Couch has been on the side of the road for weeks		
Disposition:	Send to Trustees		
Assigned to:	Nick Armstrong		

Property

Parcel #	Address	Owner Name
A0300087000014	5923 LIBERTY FAIRFIELD RD	JUSTICE,BRANDON LEE

Violations

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Date: 12/12/2024 3:56:00 PM

Required Actions:



Notes

Date: 12/13/2024

By: Nick Armstrong

Note: BRANDON J (5132641575)



FAIRFIELD TOWNSHIP PLANNING & ZONING DEPARTMENT
6032 MORRIS ROAD
FAIRFIELD TOWNSHIP, OHIO 45011
513-887-4400

NOTICE OF NUISANCE ABATEMENT VIOLATION

Under Fairfield Township Zoning Resolution and
(ORC 505.87 & 505.871)

Case Number: 24-169

Date: 12/23/2024

Property Owner: JUSTICE, BRANDON LEE
5923 LIBERTY FAIRFIELD RD
LIBERTY TWP, OH 45011

Address in Violation: 5923 LIBERTY FAIRFIELD RD
FAIRFIELD TOWNSHIP, OH 45011

Parcel ID: A0300087000014

YOU ARE HEREBY NOTIFIED that you are in Violation of the Fairfield Township Zoning Resolution and/or sections 505.87 & 505.871 of the ORC at the property located at 5923 LIBERTY FAIRFIELD RD.

In accordance with the Fairfield Township Zoning Resolution, your property is in violation of the following section(s):

Code: 533 Junk

Status: In Violation

The accumulation or storage of junk, inoperable vehicles, disabled or inoperative machinery or equipment, vehicles or machinery parts, or any other discarded objects or debris shall be prohibited, outside of an approved junk yard, in order to protect residents from unsightly conditions and/or an environment conducive to the infestation and breeding of vermin, insects, and rodents.

Required Actions:

Comments/Notes:



You must remedy the situation within TEN (10) days before further action is taken by Fairfield Township.

Please contact at (513) 887-4400 or at with any questions or once you are in compliance with the above notice violation(s).

Thank you in advance for your cooperation.

12/23/2024
Date



Fairfield Township Zoning Department
**COURTESY NOTICE
OF VIOLATION**

Under Fairfield Township Zoning Resolution

Address: 5923

- Junk/Debris (Section 533)
- Inoperable/Unregistered Vehicle (Section 533)
- Recreational Vehicle-Commercial Vehicle and/or Trailer (Section 532)
- High Grass/Vegetation (Section 534)
- Other/Notes: Couch not picked up by trash

We would appreciate your cooperation in this matter. Please address this within 10 days or contact our Zoning Department at 513-887-4400.

Sincerely,


Zoning Inspector

Date: 12.12.24

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-14

RESOLUTION APPROVING THE 2025 ANNUAL INVOICE PAYMENT IN THE AMOUNT OF \$14,578.00 TO THE MIAMI VALLEY REGIONAL CRIME LABORATORY.

WHEREAS: The Miami Valley Crime Lab provides laboratory services and is used by the Police Department for crime scene investigation and analysis; and

WHEREAS: This will be paid out of Fund No. 2191; and

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby approves the 2025 annual invoice payment in the amount of \$14,578.00 to Miami Valley Regional Crime Laboratory, attached hereto as Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 7, 2025

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: _____

Michael Berding: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbieri, Township Assistant Law Director



Miami Valley Regional Crime Laboratory

361 West Third Street | Dayton, Ohio 45402 | 937.225.4990

Kent Harshbarger, MD, JD, MBA
Coroner

December 5, 2024

Dear Chief Chabali,

Thank you for the patronage of the Miami Valley Regional Crime Laboratory (MVRCL). We have strived to make each agency's experience with our staff and service fluid and reliable, continuing the standard of quality that you have come to expect.

In the upcoming year, the MVRCL will offer the following benefits to our Member Agencies:

- Oral fluid testing
- MVRCL Evidence Technician Course at no cost (\$1,400 value)
- Supplies to furnish EV Kits including plastic tubes, DUI envelope kits and fingerprint powder
- DNA/Trace case transport to BCI
- Arson case transport to the Ohio Fire Marshall Lab
- Testimony for submitted laboratory casework
- Expedited case analysis upon request
- Direct email access to analysts
- MVRCL/MCCO Newsletter
- Training Symposium at reduced cost

New to the Firearms Section this year is a Virtual Comparison Microscope (VCM). This technology will allow our scientists to view and manipulate a measured 3D representation of a projectile. The use of VCM for comparisons will improve accuracy while decreasing the amount of time. High resolution surface topography provides visual detail beyond what is typically seen with traditional comparison microscopy.

The Montgomery County Commissioners are dedicated to the MVRCL, and the services provided. The Member Agency fee for the Fairfield Twp. **Police Department for the calendar year of 2025 is \$14,578.**

Your participation as a MVRCL Member Agency not only ensures reliability, but dependability and the customer service the Fairfield Twp. Police Department deserves. If you have any updates to email addresses or contact information, please reach out to our Finance Administrator, Nicki Heilman at heilmann@mcoho.org. We look forward to working with you in the upcoming year.

Thank you,

Brooke J. Ehlers
Director of Operations



Accredited by ANSI National Accreditation Board to the ISO/IEC 17025 Forensic Testing International Standard

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-15**

**RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE CONTRACT WITH
DELL FOR MICROSOFT 365 LICENSING AT A TOTAL COST OF \$35,556.70**

WHEREAS: Fairfield Township has been enrolled in an agreement with Microsoft Enterprise for online services; and

WHEREAS: The current Agreement expires on February 28, 2025; and

WHEREAS: The Board desires to renew its enrollment with Dell Microsoft 365 Licensing:

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to enter the contract with Dell for Microsoft 365 Licensing attached hereto as Exhibit "A". This will be purchased out of Fund Numbers 1000, 2021, 2191, and 2281.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 7, 2025

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: _____

Michael Berding: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township
Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbieri, Township Assistant Law Director



Dell Software - Customer Confidential

Quotation

Quote Number: **MXL24120201**
 Quote Expires: **February 28, 2025**

Fairfield Township
 Julie Vonderhaar
 456418

Customer:
 Contact:
 Customer #:
 Phone:
 Fax:
 Email:
 Date of Issue:

jvonderhaar@fairfieldtwp.org
 December 2, 2024

Matt Lauer
 Software TSR
matthew.lauer@dell.com

Remit To: Dell Marketing LP
 One Dell Way
 Round Rock TX 78680
 Federal ID: 74-2616805

Product Description	Notes	Part Number	Quantity	Unit Price	Ext. Price
Win Enterprise Device ALng SA Platform	Enterprise profile	KV3-00353	19	\$ 45.12	\$ 857.28
O365 G3 FSA Renewal GCC Sub Per User		AAA-11924	17	\$ 203.64	\$ 3,461.88
CCAL Bridge O365 FSA Renewal Sub Platform Per User		AAA-12417	17	\$ 15.60	\$ 265.20
CCAL Bridge O365 Sub Platform Per User		AAA-12415	12	\$ 18.72	\$ 224.64
O365 G3 GCC Sub Per User		AAA-11894	12	\$ 239.64	\$ 2,875.68
Win Enterprise Device ALng SA	Field Worker profile	KV3-00368	46	\$ 47.49	\$ 2,184.54
O365 G1 FSA Renewal Sub Per User		7R6-00001	48	\$ 75.24	\$ 3,611.52
CCAL Bridge O365 FSA Renewal Sub Per User		AAA-12416	48	\$ 16.56	\$ 794.88
CCAL Bridge O365 Sub Per User		AAA-12414	82	\$ 19.56	\$ 1,603.92
O365 G1 GCC Sub Per User		U4S-00002	82	\$ 90.60	\$ 7,429.20
Vizio P2 FSA GCC Renewal Sub Per User	additional products	9K4-00003	10	\$ 113.04	\$ 1,130.40
Entra ID P1 GCC Sub Per User		MQM-00001	159	\$ 53.16	\$ 8,452.44
Teams AC with Dial Out US/CA GCC Sub Add-on		NYH-00001	159	\$	\$
SQL Server Standard Core ALng SA 2L		7NQ-00292	4	\$ 628.62	\$ 2,514.48
Win Server Standard Core ALng SA 2L		9EM-00270	8	\$ 18.83	\$ 150.64

Notes: EA annual payment, 61464097, payment 2 of 3. Per terms and conditions and of STS 0A1252.
 This quote, and pricing, and Dell's subsequent fulfillment, is subject to the terms of the Ohio Microsoft Large Account Reseller(s) Agreement 0A1252 between Dell and the State of Ohio dated 3/26/2019 ("Current Ohio State Contract"). Any terms in this Quote or on a resulting Purchase Order to Dell shall not be applicable. The software and/or services quoted herein are subject to the publisher's applicable license and support terms. This Quote is only valid for the duration of the Current Ohio State Contract. Dell does not have the ability to process Purchase Orders under the Current State Contract after its expiration. Therefore, prices quoted herein are not valid for subsequent Enrollment years and will be determined on the Enrollment anniversary date pursuant to the applicable contract vehicle and pricing in place at that time.

Product Subtotal \$ 35,556.70
 Tax 0.00% \$
Grand Total \$ 35,556.70

Quote Prepared By: Matt Lauer

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-16

RESOLUTION REAPPOINTING MICHEL DAVIS AS A MEMBER OF THE FAIRFIELD TOWNSHIP ZONING APPEALS BOARD EFFECTIVE FEBRUARY 1, 2025, FOR A FIVE-YEAR PERIOD ENDING JANUARY 31, 2030.

NOW, THERFORE, BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees hereby reappoints Michel Davis as a member of the Fairfield Township Board of Zoning Appeals effective February 1, 2025, for a five-year period expiring January 31, 2030.

SECTION 2: The Board of Trustees hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 7, 2025

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: _____

Michael Berding: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbieri, Township Assistant Law Director

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-17

RESOLUTION REAPPOINTING JASON AUSTERMAN AS A MEMBER OF THE FAIRFIELD TOWNSHIP ZONING COMMISSION BOARD EFFECTIVE FEBRUARY 1, 2025, FOR A FIVE-YEAR PERIOD ENDING JANUARY 31, 2030.

NOW, THERFORE, BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board of Trustees hereby reappoints Jason Austerman as a member of the Fairfield Township Board of Zoning Appeals effective February 1, 2025, for a five-year period expiring January 31, 2030.

SECTION 2: The Board of Trustees hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 7, 2025

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: _____

Michael Berding: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbieri, Township Assistant Law Director

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-18**

**RESOLUTION AUTHORIZING PURCHASE OF MOBILE STORAGE SYSTEM FROM
PATTERSON POPE FOR THE POLICE DEPARTMENT IN THE
TOTAL AMOUNT OF \$32,854.08.**

WHEREAS: The Police Chief has recommended the purchase of a mobile storage system to upgrade the property room and provide additional storage; and

WHEREAS: This storage system will not only increase the storage capacity but preserve evidence and property securely;

NOW, THEREFORE, BE IT RESOLVED, by the Trustees of Fairfield Township, Butler County, Ohio, as follows:

SECTION 1: The Board of Trustees hereby approves the purchase of mobile storage system from Patterson Pope, for the Police Department, in the total amount of \$32,854.08, be paid out Fund 2906 and included herein as Attachment "A".

SECTION 2: The Board hereby dispenses with the requirement that this Resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this Resolution upon its first reading.

SECTION 3: This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This Resolution shall take effect at the earliest period allowed by law.
Adopted: January 7, 2025

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: _____

Michael Berding: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbieri, Township Assistant Law Director

Purchase Requisition

Credit Card Receipt

Fairfield Township
PURCHASE REQUISITION

PO No: _____

Resolution No: _____

Department: Police Department

Vendor Info: Patterson-Pope

Requested By: Robert Chabali, Chief of Police

Dept. #407, PO Box 1431

Request Date: 12-18-2024

Charlotte, NC 28201 (704) 523-4400

Check Applicable: State Bid (3) Quotes Obtained W-9 Attached Current Vendor

Account Code	Description	Qty.	Unit Price (\$)	Total Price (\$)
	Mobile Storage System/Secure Cage	1	16,547.08	16,547.08
		1	4,956.00	4,956.00
		1	11,351.00	11,351.00
				0.00
				0.00
				0.00
				0.00
GRAND TOTAL				32,854.08

Authorization Required:

Department Head (less than \$1500)

Administrator (less than \$7500)

Board of Trustees (add to the meeting agenda)

X Robert Chabali 12-18-2024

Requestor's Signature

Date

Justification:

Equipment is 22 years old and needed for property room upgrade. Current bins and storage are in poor condition. New equipment will increase the storage capacity. Justification report and photos are attached.

Administrator's Review:

Approved

Denied

Forwarded for Board Approval – Add to Agenda

X

Administrator's Signature

Date

Remarks:

FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-19

**RESOLUTION AUTHORIZING THE ADMINISTRATOR TO EXECUTE AGREEMENT WITH
THE BUTLER COUNTY EMERGENCY MANAGEMENT COOPERATIVE PROGRAM,
AT A TOTAL COST OF \$12,600.50.**

WHEREAS: The personnel, administrative and operational costs of the Butler County Emergency Management Agency are shared by all Butler County political subdivisions that have entered into agreements based upon population; and

WHEREAS: The Agreement contributes to the health, safety, and welfare of the residents of Fairfield Township, and we will take out of Fund No.'s 1000, 2021, 2081 and 2111;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the Administrator to make the per capita payment to the Butler County Emergency Management Agency's Cooperative Program, at a total cost of \$12,600.50 due on or before March 1, 2025, as set forth on the attached Exhibit "A".

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 7, 2025

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: _____

Michael Berding: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbieri, Township Assistant Law Director



BUTLER COUNTY, OHIO

EMERGENCY MANAGEMENT AGENCY



315 HIGH STREET, SUITE 670
HAMILTON, OHIO 45011
PHONE: 513.785.5810 - FAX: 513.785.5811
EMAIL: BCEMA@BUTLERCOUNTYOHIO.ORG

December 18, 2024

Mr. Chuck Goins
Fairfield Township
6032 Morris Rd.
Fairfield Township, OH 45011

Dear Mr. Goins,

The Butler County Emergency Management Agency's personnel, administrative and operational costs are shared by all political subdivisions that have entered into the Butler County Emergency Management Cooperative Agreement. The Fairfield Township share for the 2025 fiscal year will be **\$12,600.50**.

The per capita amount, .55 represents the increase that was approved by the Butler County EMA Executive Committee, as provided in the Butler County Emergency Management Cooperative Agreement. The Fairfield Township population of **22,910** is derived from figures published by Ohio.gov Research Office/A State Affiliate of the U.S. Census Bureau – 2023 Census. The Butler County EMA Executive Committee approved this funding formula at its October 22, 2024, meeting.

We are providing you this information to assist you in preparing your 2025 budget, **your invoice is attached.**

The window for the 2025 per-capita payment to be received at BCEMA is from January 1, 2025, through March 1, 2025.

Should you or your council have any questions or concerns, please feel free to give me a call at (513) 785-5810.

Thank you,

Jim Bolen
Director

Butler County Emergency Management Information Hotline – (513) 785-5800.



[@ButlerCOEMA](https://www.facebook.com/ButlerCOEMA)



www.butlercountyohio.org/ema/



[@butlercountyema](https://twitter.com/butlercountyema)

INVOICE

Butler County
Emergency Management Agency
315 High St., Suite 670
Hamilton, Ohio 45011
Phone (513) 785-5810
Fax (513) 785-5811

SOLD TO:

Mr. Chuck Goins
Fairfield Township
6032 Morris Rd.
Fairfield Township, OH 45011

INVOICE NUMBER 2025-20007
INVOICE DATE January 1, 2025
DUE March 1, 2025

SHIPPED TO:
[Shipped To]

QTY	DESCRIPTION	PRICE	AMOUNT
1	Per Capita 2025	\$12,600.50	\$12,600.50
		SUBTOTAL	\$12,600.50
		TAX RATE	
		TAX	0.00
		FREIGHT	0.00
			\$12,600.50
			TOTAL DUE

**FAIRFIELD TOWNSHIP
RESOLUTION NO. 25-20**

RESOLUTION APPROVING THE PURCHASE OF 13 MOBILE RADIOS FROM MOTOROLA SOLUTIONS FOR THE FIRE DEPARTMENT IN THE AMOUNT OF \$67,906.28 AND COVERING THE BALANCE OF \$17,906.28.

WHEREAS: The 2025 MARCS Grant awarded \$50,000.00 to the Fairfield Township Fire Department for the purpose of purchasing necessary fire equipment; and

WHEREAS: The Fairfield Township Fire Department desires to apply the grant funding to the purchase/replacement of the portable radios utilized within the Department; and

WHEREAS: The replacement of the radios is due to a state mandate for security that the Department's current radios do not meet; and

WHEREAS: Motorola Solutions provided a quote for the purchase of updated portable radios with a total replacement cost of \$67,906.28;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Fairfield Township, Butler County, Ohio, as follows;

SECTION 1: The Board hereby authorizes the amount of \$17,906.28 to be paid to Motorola Solutions which will cover the balance of the radio costs. The radios will be paid out of TIF Fund 2906.

SECTION 2: The Board hereby dispenses with the requirement that this resolution be read on two separate days, pursuant to RC 504.10, and authorizes the adoption of this resolution upon its first reading.

SECTION 3 This resolution is the subject of the general authority granted to the Board of Trustees through the Ohio Revised Code and not the specific authority granted to the Board of Trustees through the status as a Limited Home Rule Township.

SECTION 4: That it is hereby found and determined that all formal actions of this Board concerning and relating to the passage of this Resolution were taken in meetings open to the public, in compliance with all legal requirements including §121.22 of the Ohio Revised Code.

SECTION 5: This resolution shall take effect at the earliest period allowed by law.

Adopted: January 7, 2025

Board of Trustees

Vote of Trustees

Shannon Hartkemeyer: _____

Michael Berding: _____

Joe McAbee: _____

AUTHENTICATION

This is to certify that this is a resolution which was duly passed and filed with the Fairfield Township Fiscal Officer this _____ day of _____, 2025.

ATTEST:

Shelly Schultz, Fairfield Township Fiscal Officer

APPROVED AS TO FORM:

Lawrence E. Barbieri, Township Assistant Law Director



Fairfield Township Fire Department
6048 Morris Road Fairfield Twp, Ohio 45011
Ryan D. Berter, Fire Chief
Phone 513-887-4402



To: Chuck Goins, Administrator
From: Ryan Berter, Fire Chief
Date: 12/30/2024
Subject: Agenda Item

Can we add a resolution for the acceptance of the 2025 MARCS Grant from the Ohio Department of Commerce and the approval of \$17,609.28 covering the balance of the radio costs.

The grant is for the replacement of all ^{mobile} portable radios in our fleet. The reason for the replacement is due to a state mandate for security that our current radios, due to age, don't meet.

The total grant award is \$50,000.

After applying the grant amount, we are left with a balance of \$17,906.28, this is the requested amount for the resolution.

Ryan D Berter
Fire Chief



State Fire Marshal

Department of Commerce

com.ohio.gov

Mike DeWine, Governor Jon Husted, Lt. Governor Sherry Maxfield, Director

**MARCS GRANT AGREEMENT
DIVISION OF STATE FIRE MARSHAL**

December 09, 2024

FDID # 09101
FAIRFIELD TOWNSHIP FIRE DEPARTMENT (BUTLER COUNTY)
SHELLY SCHULTZ, FISCAL OFFICER
6032 MORRIS RD
FAIRFIELD TWP, OH 45011

Re: Grant Award Agreement

Dear MARCS Grant Applicant,

Congratulations! You have been selected to receive a 2025 MARCS Grant from the Ohio Department of Commerce, Division of State Fire Marshal. Your total grant award will be in the amount of \$50,000.00 of which \$50,000.00 shall be allotted for equipment and \$0.00 is for the radio monthly subscriptions fees. If your department is unable to purchase the equipment that was requested in the grant application, please contact the State Fire Marshal Grants Administrator at, CommerceGrants@com.ohio.gov.

By partnering together to access Ohio MARCS, we will continue to protect, serve, and make a safer Ohio.

Sincerely,

Sheryl Maxfield, Director
Ohio Department of Commerce

Kevin Reardon, State Fire Marshal

TERMS AND CONDITIONS apply to the final awarding of the grant:

- All equipment and services are awarded for expenditures (equipment and/or monthly services fees) incurred **after** the return of the signed Grant Award Agreement. Expenditures made prior to such return of the signed Grant Award Agreement are ineligible for this grant and will not be funded.
- Grant funding should only be spent on radios/equipment/services in accordance with the submitted application. If for any reason you are unable to spend the funds accordingly, you must contact the State Fire Marshal Grants Administrator, at CommerceGrants@com.ohio.gov.
- If you fail to spend grant funds in accordance with the MARCS Grant program terms and conditions, you may be required to refund the grant monies to the State Fire Marshal. Failure to comply with any grant terms and conditions may also result in ineligibility to receive any future grant funds from the Department of Commerce.
- All MARCS grant funds for equipment must be expended by July 1, 2025. Equipment and programming invoices are due no later than **July 1, 2025**. If you are not able to expend the funds in the required timeframe, you must apply **in writing** to the State Fire Marshal for an extension of the time in which to use the funds.
- Monthly Service Fees invoices are to be submitted no later than **July 30, 2025**.

Copies of paid invoices and all other correspondence are to be emailed to CommerceGrants@com.ohio.gov or mailed to:

Ohio Department of Commerce
Division of State Fire Marshal
Attn: Grants Administrator
8895 East Main Street
Reynoldsburg, OH 43068

- . All radios and/or equipment purchased with the 2025 MARCS Grant are required to be on the Ohio MARCS statewide network no later than July 1, 2025 and remain in operation on the MARCS system for the functional life of the radios and/or equipment as determined by the State Fire Marshal. Furthermore, use of the MARCS radio system shall be the Recipient's primary first responder communication system. Radios and/or equipment purchase with MARCS grant funding shall not be used for secondary and/or "back-up" system use at any time during the functional life of the radio and/or equipment.
- . If unusual circumstances occur and you are not able to exhaust the funds in the required timeframe, you must apply in writing to the State Fire Marshal for an extension of the time in which to use the funds.
- . Upon request, items purchased with and records relating to grant monies must be made available to a representative of the Division of State Fire Marshal for auditing purposes for three (3) years after all grant conditions have been met.
- . As the grant involves public funds, you must maintain the same records as you would for any public funds.
- . If, after a grant funded radio purchase, the Recipient elects to terminate the MARCS service for said radio(s) the Recipient shall notify the State Fire Marshal of its intention to terminate MARCS service for the radios purchased with grant funds. Such notification shall be prior to the termination of MARCS service.
- . After notification set forth in term #8 or if the State Fire Marshal is otherwise notified or aware of non-MARCS use, service termination, or failure to comply with any terms of this Grant award, in the discretion of the State Fire Marshal, the Recipient may be required to return to the State Fire Marshal the grant funds up to the amount that was initially awarded to purchase the radio and/or equipment or, alternatively, the State Fire Marshal may request return of the radio and/or equipment.
 - a. Terms of the repayment shall be determined by the State Fire Marshal. Failure to comply with the repayment terms set forth by the State Fire Marshal may result in ineligibility to receive any future State Fire Marshal grant funding.
- . All terms and conditions set forth in the 2025 MARCS Grant Application package are incorporated herein.
- . Applicant's signature hereto and/or receipt of grant funding by depositing a check or otherwise constitutes acceptance of the aforementioned terms and conditions.
- . If "new" and/or "existing" user fees are awarded, the twelve-month coverage period is July 1, 2025 through June 30, 2026.

It is essential that you write the fire department identification number (i.e, 01-234 – not federal tax identification number) on all invoices to ensure you are credited and in compliance with this agreement.

If you accept all the above terms and conditions, please sign and return this MARCS Grant Award by email to CommerceGrants@com.ohio.gov or by mail, Retain a copy for your records. For any questions please contact the State Fire Marshal Grants Administrator at, (614) 752-7123 or CommerceGrants@com.ohio.gov with questions.

FDID # 09101
FAIRFIELD TOWNSHIP FIRE DEPARTMENT (BUTLER COUNTY)



Signature Of Designated Authority

Ryan Berder Fire
Print Name/Title Chief

Date Signed